



DISTRICT OF TOFINO

Paid Learning and Guaranteed Job Opportunity

Title	Early Childhood Educator Assistant - Education and Employment Opportunity
Department	Community Programs
Closing Date	Open Until Filled

EDUCATION AND EMPLOYMENT OPPORTUNITY:

This exciting education and employment opportunity will provide a candidate, upon successful completion, with an Early Childhood Educator Assistant (ECEA) certificate and permanent, full time employment at the Community Children's Centre in the Child Care Worker position. The District of Tofino's Community Children's Centre is a licensed childcare facility offering group care for children aged 30 months to school age.

The ECEA program will be completed through the Pacific Rim Early Childhood Institute's and is delivered in an online format. The cost of tuition and related requirements will be paid by the District of Tofino. Upon successful receipt of an ECEA certificate and related prerequisites, a full-time, permanent position as Child Care Worker will be available at the Community Children's Centre.

For more information about the ECEA program, visit the Pacific Rim Early Childhood Institute website at <https://www.earlychildhoodeducator.com/student/faqs/ece-assistant-in-bc/>

A detailed job description for the Child Care Worker position is available on the District's website at www.tofino.ca.

The hourly rate for a Child Care Worker with an ECEA certificate is \$23.53 and is subject to a probationary period during which time the hourly wage will be \$21.18. This position offers a competitive benefits and pension package and is subject to the terms and conditions of the collective agreement between CUPE Local 118 and the District of Tofino.

Applicants interested in pursuing this opportunity do not require any certifications, however they must meet the minimum entrance requirements for registration at Pacific Rim Early Childhood Institute.

- Admission Interview indicating suitability for the program
- Official Transcript indicating successful completion of:
 - Grade 12 English or equivalent course; or
 - Any Canadian university-level English course; or
 - Any English Assessment indicating English proficiency equivalent to successful completion of Grade 12 English from a recognized university or college.
- Two letters of reference indicating suitability to be an Early Childhood Educator (current within a year)
- Government issued photo ID such as a driver's license. Students must be 19 years of age prior to starting a full-time program.

- A criminal record check (current within a year) indicating that no criminal record is found for the purpose of working with children.
- A declaration of health declaring suitability and capacity to be an Early Childhood Educator.

The successful candidate must meet the following requirements before employment will be offered with the District of Tofino:

- Proof of valid Child Safe First Aid certificate (District will also provide this training if needed)
- Criminal Record Check Clearance (paid for by the District)
- Doctor's note assuring physical and mental ability to work with children
- Immunization history
- Two written character references

APPLICATION

Interested applicants are invited to submit a cover letter and resume indicating the position applied for, in confidence, to Susan van Dalen, Human Resources Manager:

Email: employment@tofino.ca

Subject Line: Early Childhood Educator Assistant - Education and Employment Opportunity

The District would like to thank all applicants for applying, but only those selected for an interview will be contacted.