



Kwakiutl Band

Kwigwis Head Start Daycare,

Early Childhood Educator

Job Opportunity

Kwigwis Head Start Daycare has an opening for Early Childhood Educator. Position is permanent full time, 35 hours a week Monday through Friday. The Kwakiutl Band offers a benefit package to employees after a probationary period. Wages start at \$25 hourly, depending on qualifications and experience. Education opportunities are available.

Job Summary:

Reporting to the daycare manager, educators will work in the daycare providing high quality care. Early Childhood Educators will provide creative, holistic, and inclusive programming in a group setting supporting children and families. You will offer learning experiences as an invitation to wonder, explore and create to the children. Programming will incorporate the 6 Head Start components: Culture and Language, Education, Health Promotion, Nutrition, Social Support, and Parent and Family Involvement. Our centre values open honest communication in a supportive, positive working environment. Knowledge of Kwakiutl culture and traditions are an asset.

Qualifications:

- Clear Vulnerable Sector Criminal Records Check
- Valid first aid certificate
- Meets the requirements of licensing to practice as an ECE or Assistant

Skills

- Strong interpersonal skills
- Work effectively as a team member
- Ability and confidence to work independently
- Maintain professional standards, confidentiality of daycare and families
- Flexible, hardworking, empathetic and motivated
- Patient with a sense of humour
- Willing to learn
- Ability to plan and implement developmentally appropriate play- based activities and experiences

- Knowledge of the Community Care and Assisted living Act and Child Care Licensing Regulations
- Understanding of the development of children and their mental, physical, social, emotional, and spiritual needs
- Ability to communicate effectively with parents
- Understanding of the importance of inclusivity of children with special needs
- Ability to supervise children's indoor and outdoor activities ensuring required safety standards according to licensing are met
- Ability to maintain healthy collaborative working relationships with members of staff, community, and other representatives from various organizations
- Ability to effectively plan and manage time wisely
- High professional and ethical standards
- Experience in working with First nations communities and/or organizations an asset

Duties, including but not limited to:

- Guide and assist children in the development of appropriate eating, dressing and toilet habits
- Document and submit written observations of children if there are signs of potential needs
- Maintain day-care equipment and assist in light housekeeping, cleaning, laundry duties
- Maintain a clean facility following the cleaning policies and protocols
- Plan and implement developmentally appropriate play-based activities and experiences
- Maintain a safe outdoor environment

Open until filled

Submit your resume and cover letter: Donna Adlington, Kwigwis Head Start Daycare Manager

E mail: kwigwis@kwakiutl.bc.ca or Box 1440, Port Hardy BC, V0N 2P0