



## **Kyah Wiget Education Society**

Wit'suwit'en Child & Family Center  
Suite 2 - 205 Beaver Road  
Smithers, BC. V0J 2N1

Phone: 250-847-2244 #4 Cell: 250-643-7143  
Fax: 250-877-5095

### **INDIGENOUS EARLY CHILDHOOD DEVELOPMENT OUTREACH WORKER**

**Closed:** Aug 8<sup>th</sup>, 2022 **Start Date:** Aug 15<sup>th</sup>, 2022

#### **Summary**

Under the direction and supervision of the Wit'suwit'en Child and Family Center Manager and, the Early Childhood Development Outreach Worker provides direct client service to assist families in providing safe, nurturing environments for their children through the early years. The Outreach Worker will provide support and information to families in their homes, in community and through the daycare with the goal of building on existing parenting skills, reducing isolation, encouraging and assisting families to build a community to support them.

#### **Skills and Knowledge**

- This position requires sound judgment, strong written and oral communication skills, and the ability to maintain confidentiality while conveying information.
- Early Childhood Education certification and/or similar training and or experience, front line experience working with parents/caregivers, and knowledge of childhood development are preferred
- Front- line experience working with parents/caregivers, and solid knowledge of childhood development are required
- Previous experience with file and case load management, and proficiency in the use of computers, particularly, Microsoft Word are an asset
- Excellent knowledge of community and childhood development resources
- Ability to manage stressful client related situations as well as own personal work/life balance
- Ability to effectively interact with families building trust and rapport; effective communication skills.
- Knowledge of Wit'suwit'en Language, Culture and History is an asset
  
- Promote positive Wit'suwit'en values while embedding our ways into the Early Learning Framework
- The incumbent is supportive, seeks new concepts and makes suggestions for improvement, exhibits strong interpersonal skills, is able to display tact, respect and diplomacy and possesses strong time management skills
- Excellent case management skills, and time management skills, and the ability to meet deadlines.

## **Mandatory**

Must possess a valid Class 5 Driver's License  
Must provide Criminal Record Check and Drivers Abstract upon selection,  
Must be available to travel for trainings and be flexible in hours

**Hours:** Monday to Friday (35 hours week)

**Salary:** \$21 /hr starting wage with increase after probation

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Benefits:

- Dental care
- Disability insurance
- Extended health care
- Life insurance
- Paid time off
- RRSP match
- Vision care

## **Full Time employment:**

- Monday to Friday with possible evening

COVID-19 considerations: in the case of a 7<sup>th</sup> wave  
Covid protocols in place

Education and Experience:

- Secondary School graduation (preferred)
- ECE Certificate (preferred) or willing to obtain
- Early childhood education experience
- Have worked in an Indigenous community

Submit resume to: Charmayne Nikal

Suite 2 – 205 Beaver Road

Smithers BC V0J-2N1

Fax: 250-877-5095 Cell: 250-643-7143 Ph: 250-847-2244 #4

Email: [charmayne.nikal@kyahwes.ca](mailto:charmayne.nikal@kyahwes.ca)