



DISTRICT OF TOFINO

Job Posting

Title	Daycare Supervisor
Department	Financial Services
Closing Date	Open Until Filled

POSITION:

The Community Children's Centre, located on the west coast of Vancouver Island in Tofino BC, is looking for a qualified candidate to fill the full-time position of Daycare Supervisor. Reporting to the Director of Financial Services, the Daycare Supervisor facilitates the day-to-day operations of the Centre.

Our mission at the Community Children's Centre is to offer the best early learning environment for children aged 30 months to school age. With a focus on an outdoor environment, the Centre is not only exceptional for children, but for employees as well, providing opportunities to engage in activities such as nature walks and gardening in our picturesque oceanside newly refurbished playground area. As an essential service, working at the Centre is a great way to contribute to the community of Tofino.

In accordance with the Community Care and Assisted Living Act – Child Care Licensing Regulation, the candidate must:

- Be at least 19 years of age
- Be able to provide care and mature guidance to children
- Possess an Early Childhood Educator Certificate in BC
- Possess a current Child Safe First Aid certificate
- This position requires a minimum of 5 years related work experience in a similar environment and experience working with Microsoft Office. A Class 4 driver's license is an asset but is not required.

A detailed job description outlining the duties and qualifications is available on the District's website at www.tofino.ca.

HOURS OF WORK

This is a permanent, full-time position based on 40 hours per week. The hourly rate for a Daycare Supervisor is \$26.40 (2019 rate - collective bargaining currently in progress), supplemented with an additional \$4.00 per hour ECE wage enhancement from the BC government, totalling an annual income of \$63,232. This position is subject to a 3 month probationary period during which time the hourly rate will be \$23.76, plus the wage enhancement if applicable. The position offers a full range of benefits, including a pension plan, and is subject to the terms and conditions of the collective agreement between CUPE Local 118 and the District of Tofino.

APPLICATION

Qualified applicants are invited to submit a cover letter and resume indicating the position applied for, in confidence, to Nyla Attiana, Director of Financial Services, by:

Email: employment@tofino.ca

Subject Line: Daycare Supervisor

The District thanks all applicants but only those selected for an interview will be contacted.