



**DISTRICT OF TOFINO**  
**Job Posting - Community Children's Centre**

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**TITLE:** Daycare Assistant  
**DEPARTMENT:** Financial Services  
**CLOSING DATE:** This position will remain open until it is filled.

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The Community Children's Centre, located on the west coast of Vancouver Island, in Tofino BC, is seeking a full time Daycare Assistant. Reporting to the Daycare Supervisor, the Daycare Assistant assists the Supervisor in the day-to-day operation of the Community Children's Centre. This opportunity offers the ability to work and play outside in the Centre's outdoor community classroom.

In accordance with the Community Care and Assisted Living Act – Child Care Licensing Regulation, a Daycare Assistant must:

- Be at least 19 years of age
- Be able to provide care and mature guidance to children
- Possess, at minimum, an Early Childhood Educator Assistant Certificate in BC
- Possess a current Child Safe First Aid certificate
- Have relevant work experience

A detailed job description outlining the duties and qualifications is available on the District's website at <http://tofino.ca/employment-and-volunteer>.

**Hours of Work & Salary:** This position is a full time position up to 40 hours per week. The hourly rate for a Daycare Assistant is between \$22.18 and \$24.29, based on qualifications and offers a competitive benefit package. This position is subject to a probationary period during which time the wage will be between \$19.96 and \$21.86. As this is a union position (CUPE Local 118), all terms and conditions of your employment will be governed by the Collective Agreement.

**Application:** This position will remain open until it is filled. Qualified applicants are invited to submit a cover letter and resume via email, in confidence, to:

Kimi Henderson, Daycare Supervisor  
E-mail: [children@tofino.ca](mailto:children@tofino.ca)