



ADAMS LAKE INDIAN BAND JOB POSTING

Early Childhood Educator (Full time Position)

NATURE & SCOPE OF WORK:

Reporting to and under the general direction of the Education Director and Daycare Coordinator, the Early Childhood Educator (ECE) is responsible for providing direct supervision and developmentally appropriate programming to the children of the Sahhalkum Daycare Center. The Early Childhood Educator supports the Centre's Early Childhood Education program and policies and works to contribute to the provision of excellence in childcare.

POSITION TASKS:

- Performs all duties and responsibilities in accordance with Adams Lake Indian Band and Sahhalkum Daycare policies and procedures.
- Ensures compliance with standards of health and safety and in accordance with policies and regulations of British Columbia Day Care Licensing.

General Programming

- Establishes and maintains an environment that is conducive to the total development of each child that is safe, attractive, and inclusive of all children.

BONAFIDE OCCUPATIONAL REQUIREMENTS

- Early Childhood Educator Diploma
- Current and Acceptable Criminal Record Check
- Current and Acceptable First Aid Certificate
- Medical Clearance Form completed by medical doctor.

KNOWLEDGE AND SKILLS

- Infant/Toddler and Special Needs Certificate, an asset.
- Previous experience with First Nations culture and traditions, an asset.
- Food Safe Certificate, an asset.
- Competent use of basic office and kitchen equipment, an asset.

Other Requirements

- Valid B.C. Class 5 Driver's License (copy required)
- Reliable transportation with valid insurance

Interested applicants please direct cover letter and resumes to:

Adams Lake Indian Band
Human Resources Dept.
6453 Hillcrest Road or PO Box 588, Chase, BC, V0E 1M0
Email: Human-Resources@alib.ca

THIS POSITION WILL REMAIN OPEN UNTIL A SUITABLE CANDIDATE IS FOUND

Only those short listed will be notified for interviews.