



JOB OPPORTUNITY

Senior Planner / Policy Analyst – Full-Time (1 Year Term to start)

The BC Aboriginal Child Care Society (BCACCS) is a Centre of Excellence for Indigenous Early Learning and Child Care (IELCC). In 2018, the First Nations Leadership Council (FNLC) mandated BCACCS to be the Regional Coordinating Structure for the implementation of and investment in the IELCC Framework in British Columbia. Guided by a BC First Nations ELCC Framework and community-driven investment strategy, BCACCS will oversee the implementation process, which seeks to enhance existing services, increase access for families, and build capacity in the IELCC sector, with the overall aim of improving outcomes for all First Nations children and families in BC.

To support this important work, BCACCS is currently seeking a qualified candidate for the position of Senior Planner/Policy Analyst. Reporting to the Executive Director, the Senior Planner/Policy Analyst is responsible for conducting planning, research, and analysis to support the establishment of policies that inform the implementation of the IELCC Framework in British Columbia. The Senior Planner/Policy Analyst also provides planning support to a team of Regional Community Facilitators working with First Nations to develop ELCC programs, services, and supports that are holistic, culturally rooted, and locally relevant.

Principal Duties:

- Use the BC First Nations IELCC Framework and investment strategy as guides to conduct community research and analysis to inform strategic policy development and implementation of the IELCC Framework
- Support and monitor implementation of new policies, programs and initiatives
- Identify and analyze issues associated with investment objectives, risks and opportunities, and provide recommendations for strategic policy alternatives or changes
- Provide advice and recommendations in support of ongoing IELCC community planning and development
- Support the review of existing agency partnership, and/or government protocols
- Support the development of a regional community engagement strategy, including identifying and reaching out to communities with few or no IELCC services
- Support and maintain a broad range of ongoing collaborative working relationships with partners, stakeholders, staff, contractors, and advisory groups
- Support the development of surveys, data analysis methodologies, strategies, and performance indicators for use in process and outcome evaluation
- Plan and conduct regular project evaluation and reviews to document findings and improve overall implementation process
- Co-lead the IELCC team in collaboration with the Executive Director and work collaboratively with other BCACCS staff to implement the IELCC framework workplan

- Support research agenda and tables to support implementation of new policies, programs, and initiatives

Skills & Qualifications:

- Degree in Community Planning, Public Policy, Child & Youth Care, Early Childhood Education or another related field, or the equivalent combination of education, training, and experience
- Minimum of 7 years of experience in a policy analysis, community planning, or program development role focusing on ELCC
- Knowledge and experience of the ELCC sector in British Columbia, including policies, funding, supports, and services
- Demonstrated knowledge and experience in research and/or policy development/analysis
- Experience in conceptualizing, analyzing, investigating, and reporting on a wide variety of public policy issues focused on IELCC
- Knowledge and experience in Indigenous community engagement, planning, and development methodologies and practices
- Exceptional oral and written communication and interpersonal skills with experience in developing and nurturing collaborative relationships and partnerships
- Experience leading a diverse team working within multiple geographic locations
- Comfortable with Microsoft Office 365 and online communications tools
- Self-directed and able to work with minimum supervision

In accordance with section 41 of the BC Human Rights Code and Section 15 of the Canadian Charter of Rights and Freedoms, preference will be given to qualified candidates with Aboriginal ancestry with the required combination of education and experience.

Salary range: 75,000.00 to 80,000.00 (commensurate with qualifications)

Closing date: 11:59 pm on August 5, 2019

Start date: As soon as possible

How to apply: Please submit a resume and cover letter to the Executive Director explaining how you meet requirements. Include specific examples encountered in your work or educational experiences as it relates to this position. This may be sent to reception@acc-society.bc.ca citing "Application for Senior Planner/Policy Analyst" in the subject line. All applications must include cover letter and resume.

We thank all those who apply. Only those candidates selected for an interview will be contacted.