



Awahsuk Aboriginal Head Start Preschool

14589 108 avenue – Surrey – BC – V3R 1V6

Preschool 604.584.4430 - Office 604.584.5527 - Fax 604.854.4489

Email vhickman@sacsbcc.org

Aboriginal Supported Child Development Special Needs Educator / Support Worker Reports to Awahsuk AHS Preschool

Qualifications

- ✓ A minimum of completed post-secondary training program for working with children with special needs. A validated Early Childhood Education Special Educator Certificate and a license to practice in British Columbia issued by the British Columbia Child Care Licensing Board preferred.
- ✓ A valid emergency child care First Aid certificate
- ✓ A clear tuberculosis test and immunization booster
- ✓ A clear criminal record check
- ✓ Medical clearance from a physician stating you are physically, mentally and emotionally capable of working with young children
- ✓ Ability to work independently and as part of a team
- ✓ Commitment to ongoing professional development
- ✓ Excellent written and verbal communication skills
- ✓ Familiarity with Aboriginal culture, language and traditions an asset
- ✓ Ability to relate well with Aboriginal children and families
- ✓ Demonstrated ability to maintain confidentiality
- ✓ Physical ability to carry out the duties of the position

Purposes

- To provide support to children with special needs so that they can participate as fully as possible in regular programming at Awahsuk Aboriginal Head Start (AHS) Preschool, consistent with the philosophy and guidelines stated in our Policy and Procedures manual.
- To work as a team member with Awahsuk AHS Preschool staff and with all the children and families, providing general support to the whole program to ensure effective inclusion of designated children.

Relationships

- For day-to-day matters, the ASCD Teacher reports to the Sr. Educator, Awahsuk AHS Preschool.
- For matters concerning strategies and support for special needs specifically, the ASCD Teacher consults with the ASCD Consultant after discussion with the Sr. Educator.



FRASER REGION ABORIGINAL FRIENDSHIP CENTRE ASSOCIATION

A101 – 10095 Whalley Boulevard Surrey, BC V3T 4G1 | Tel: (604) 595-1170 | Fax: (604) 595-1176 | Email:

reception@fracfa.org www.fracfa.org

- For job performance monitoring and evaluation of ASCD Teachers, the Sr. Educator discusses matters first with the Awahsuk AHS Preschool Program Coordinator, who may decide to involve the ASCD Consultant.

Job Duties:

- 1) Responsibility: Provide additional classroom support to designated children to ensure inclusion with the Awahsuk AHS program.**

Accountabilities

- Contribute to development of Individual Support Plans (ISPs) for designated children.
- Implement children's ISP goals in the classroom.
- Provide personal care to children as needed, such as toileting, dressing, seizure treatment, medication, lifting, carrying and positioning.
- Observe children's response and progress to the ISP, and recommend changes to the Aboriginal Supported Child Development (ASCD) Consultant as necessary.
- Provide suggestions to other classroom staff at the preschool about strategies and activities to work with designated children.
- Ensure daily and monthly progress reports and monthly attendance reports are completed.
- Provide input to curriculum and program planning regarding the needs of designated children.
- Be responsible for the safe operation and maintenance of adapted equipment.
- Model ways to interact with and guide designated children for other classroom staff and families.
- Support and facilitate transitions to other programs including school, as directed by the ASCD Consultant.
- Participate in evaluation processes required by Host Agency and funders.
- Provide childminding for children of parents involved in ISP planning meetings, as requested by the ASCD Consultant.

- 2) Responsibility: Work as part of the Awahsuk AHS Preschool classroom team to plan and implement curriculum for all children at the preschool.**

Accountabilities

- Contribute to developing culturally-based curriculum and emergent curriculum as necessary to meet the needs of the children, consistent with Aboriginal societal values.
- Participate in program planning.



- c) Implement emergent curriculum and developmentally appropriate activities and experiences by using observations of the children's interests and abilities.
- d) Assist with planning, implementing and supervising indoor and outdoor activities.
- e) Assist with organizing the space, equipment, and materials before activities begin.
- f) Assist with clean up.
- g) Act as a bus monitor.
- h) Assist with snack preparation as required.
- i) Follow all licensing requirements.
- j) Follow all Public Health Agency of Canada requirements including record-keeping.
- k) Observe and record the children's developmental progress on an on going basis.
- l) Document and report the need for referrals or additional services for parents and children to the Senior Educator.
- m) Attend regular staff meetings.
- n) Maintain confidentiality of all information related to the preschool's children, families and staff.
- o) Maintain professional development through workshops and conferences that are relevant to the field of ECE and Special Education.
Note: Staff attending all training endeavors, regardless of subject, are expected to abstain from the use of drugs or alcohol.
- p) Contribute to a positive team environment.
- q) Participate in other preschool events and activities outside regular classroom hours.

Please submit your application with 3 reference letters to Vanessa Hickman at vanessa.hickman@fracfa.org

Full time and part time positions available.

Pursuant to S.41 of the BC Human Rights Code, preference will be given to Indigenous (Aboriginal) applicants.

