



EDUCATION DEPARTMENT  
SKIDEGATE BAND COUNCIL



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**JOB POSTING**

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**Position:** Infant/Toddler Early Childhood Educator  
**Location:** Skidegate Infant/Toddler Centre  
426 Skidegate Heights, Skidegate, Haida Gwaii  
**Rate of Pay:** Commensurate with education and experience, benefits after 3 months  
**Start Date:** As soon as possible

The Skidegate Early Childhood Education Centre is seeking a full-time Infant/Toddler Educator to provide quality, inclusive childcare services in a group setting, under the direction of the Early Childhood Education Supervisor. The position will be 5 days per week, 7 hours per day.

**Qualifications/Requirements:**

- \* ECE Infant/Toddler License to Practice
- \* Criminal Record Check, valid Child Safe First Aid
- \* Medical clearance/immunization status
- \* Valid driver's license

**Responsibilities:**

- \* Works closely with the ECE Supervisor to ensure programs are delivered in a professional, ethical, and efficient manner, maintaining the highest standards possible
- \* Assist in the planning, implementation and evaluation of developmentally and culturally appropriate activities and experiences for the children in the Infant/Toddler Centre
- \* Lead children in a variety of activities that are both age and developmentally appropriate
- \* Provide relevant information to parents in a timely manner as directed by ECE Supervisor

**Knowledge, Skills & Abilities:**

- \* Extensive experience working with children 0-5 years and their families
- \* Familiar with basic approaches of conflict resolution and problem solving
- \* Able to work in a team environment while providing care for children
- \* Knowledge and understanding of First Nations communities, culture and issues
- \* Must possess strong communication and public relations skills
- \* Must possess good organizational skills
- \* Must be flexible with regard to work situations

**Please submit your Resume along with:**

A cover letter, three letters of reference, a copy of First Aid Certificate,  
And License to Practice to:

Susan Ellis SECDC Manager

Box 1301, Skidegate, BC V0T 1S1

Tel. 250-559-2386 Fax. 250-559-2304

Email: [daycare@skidegate.ca](mailto:daycare@skidegate.ca)

DEADLINE FOR APPLICATIONS: Extended until filled