



Surrounded By Cedar Child and Family Services

Employment Opportunity

RESOURCE SOCIAL WORKER

Job Summary:

The Resources Worker is primarily responsible for recruiting, developing and maintaining a range of resources in which to place Children in Care: Foster Homes, Group Homes, Specialized Residential Resources such as Emergency Assessment and Treatment Homes/Centers. The position monitors services provided, supports the resource providers, and liaises with staff to provide child protection services. The goal of this service is to provide the most appropriate placement to meet the needs of the child in care. Conducting home studies and making recommendations for approval, and liaising with non-residential contact resources may be required of some positions.

Key Duties and Responsibilities:

The Resource Worker reports to the Team Leader responsible for the Resources Team:

- Receiving requests from district office social workers for placement of children being brought into care on an emergency and planned basis.
- Searching out and coordinating placements for children being discharged from a resource.
- Coordinating out-of-region placements if required.
- Attending social work meetings on a regular basis to discuss and report on specific placement issues and general outstanding resource issues.
- Providing ongoing evaluation and assessment of a child's progress during placement to assist in the planning process.
- Recruiting, orienting, studying and recommending for approval and training foster parents.
- Monitoring and provision of service and supporting foster parents.
- Liaising with local foster parent associations and regional councils to resolve issues and provide information of mutual interest.
- Consulting with line social workers and supervisors to identify resource development needs.
- Assisting the contract negotiator in defining the best way to meet identified needs.
- Providing background information to the negotiator to aid in contract negotiation.
- Interpreting and explaining the contractor relationship to service providers and SCCFS staff and maintaining that relationship in all dealings with service providers.
- Setting overall goals with the resource for ongoing service delivery.
- Coordinating all admissions and discharges and attending related meetings.
- Providing ongoing feedback to the resource regarding quality of service.
- Providing information to the negotiator to assist in contract renewal, as to whether service is acceptable.
- Maintaining up-to-date records and statistics on resource referrals and occupancy.
- Interpreting society policy and requirements to service providers in a positive manner.
- Representing the needs of service providers to SCCFS staff in a positive manner.
- Acting to resolve problems between service providers and SCCFS staff while ensuring that requirements for use of resources are clarified, understood and met.

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QUALIFICATIONS

Education, Training and Experience:

- Bachelor or Master's degree in Social Work, Child and Youth Care or a related degree, or equivalent combination of education and 2-5 years First Nations / Aboriginal child welfare experience
- Knowledge of Aboriginal values, urban Aboriginal / First Nations communities and organizations
- Must provide own vehicle and must complete a successful Criminal Record Check.
- Preference will be given to an applicant who has completed Delegation Training according to the CFCSA within the last two years.

Note:

Will be subject to a satisfactory reference including a criminal records check.
Will be required to work flexible hours to meet the projected objectives.
Evening and weekend work may be required on a time in lieu basis.
Valid driver's license and access to a safe reliable vehicle.

JOB SKILLS AND ABILITIES:

- Demonstrated understanding and knowledge of local, Island and BC First Nations history and issues
- Good written and verbal communication skills
- Demonstrated ability to teach skills and work effectively with others
- Solid understanding of the *Child, Family and Community Services Act, Family Relations Act* and the *Adoption Act*
- Knowledge of theory, principles and practices in the field
- Good time and general management skills
- Good investigative skills and knowledge of extended family practices within Aboriginal communities
- Strong and effective interpersonal and organizational communication skills
- Knowledge of Aboriginal cultures, traditions, practices and aspirations, both provincially and nationally
- Computer skills: Word processing, Internet, Windows NT and Outlook

Pursuant to section 41 of the BC Human Rights Code, preference may be given to applicants of Aboriginal Ancestry.

Please submit your resume and cover letter attention to:

Barb Cowan - Executive Director

Surrounded By Cedar Child and Family Services

#303- 3995 Quadra Street Victoria, BC V8X 1J8

Email: barb@scfcs.com FAX: (250) 383-2509

No Phone Calls Please, only those selected for interviews will be contacted

Closing Date: February 16, 2012